**Meeting arrangements** Full Council Meeting

Monday 13th October 2025, 7.30 pm start

Whittle-le-Woods Village Hall

**Agenda**

# 1. Apologies

# 2. Declarations of interest and dispensation considerations

Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider any dispensation requests submitted.

# 3. Minutes of previous Council meetings to be approved, or received at a later date

# 4. Statutory Business

## 4.1 Planning - Consider planning report, approve responses and ratify responses made between meetings or to meet deadlines.

4.2 Street Naming and Numbering

# 5. Financial items

## 5.1 Consider and approve expenditures in the circulated report, and any after the agenda, submitted to the meeting

## 5.2 Receive the financial reports

## 5.3 Unity Trust Bank – Update on mandate

## 5.4 CIL budget report update

## 5.5 External Auditor Report

6. Clerks Update

6.1 Quotes to outsource wages

6.2 Funding for St Johns Whittle-le-Woods Christmas Adventure – Update

With Figures – Event being held on the 29th November

6.3 Licence progress update for the land for youth use.

6.4 Defibrillators updated on the system after September meeting on Circuit – are

All checks up to date for October?

6.5 Update on Christmas event

# 7. Project updates from Councillors - only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

## 7.1 Progress on village entrance signs costings

7.2 Progress on 2nd Lengths Man

# 8. Finance Committee – discuss progress on adopting the Nest Pension Scheme

# 9. Any Other Business –

# 9.1 Discuss Sickness and Absence policy and Equality and Diversity Policy

9.2 SPIDS – Discuss the best way forward to monitor the data. Quarterly/6 monthly or Yearly by the Clerk or representative from Safety Committee.

9.3 St John’s Church Football Field – Trust ownership

# 10. IT Policy – to adopt a template policy in line with the new criteria in the updated [SAPPP Practitioners Guide 2025](https://www.nalc.gov.uk/resource/practitioners-guide-2025.html) assertion 10. This was circulated for comments during September meeting. Comments from councillors.

# 11. Matters for information

Notify the Chair prior to the meeting starts of any item to be raised under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

# 12. Exclusion of Press and Public

It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business - pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960[[1]](#footnote-1) and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972[[2]](#footnote-2).

12.1 Working Proposal

N Griffiths

N Griffiths   
Clerk to the Council

Issued: 06th October 2025

1. https://www.legislation.gov.uk/ukpga/Eliz2/8-9/67/section/1 [↑](#footnote-ref-1)
2. https://www.legislation.gov.uk/ukpga/1972/70/schedule/12A [↑](#footnote-ref-2)